

**MINUTES OF THE MARCH 10, 2009 MEETING OF THE COTTRELLVILLE  
TOWNSHIP LOCAL OFFICERS COMPENSATION COMMISSION**

PRESENT: Commission Member Peggy Hanson  
Commission Member Karen Korpai (Chairperson)  
Commission Member Don Armstrong  
Commission Member Dennis Novak  
ABSENT: Commission Member Christine Kadey

**MINUTES**

The meeting was called to order at 10:15 a.m. by Chairperson Karen Korpai.

1. The first order of business was the approval of the Minutes of the March 5, 2009 meeting. Motion for approval was made by Commission Member Don Armstrong and seconded by Commission Member Peggy Hanson.

Ayes: All      Nays: None      The motion was carried.

2. The next order of business was the meeting was open to public comment. No public comment. Public comment session was closed.

3. The next order of business was the determination of job duties and responsibilities, and the final compensation recommendations of salaries for Elected Officials of Cottrellville Township.

The meeting was again open for public comment; being none, public comment was closed. A motion was made to adjourn by Commission Member Don Armstrong and was seconded by Commission Member Peggy Hanson.

Ayes: All.      Nays: None.      The motion was carried.  
Respectfully submitted,

Dated: March 12, 2009

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Karen Korpai, Chairperson of Cottrellville  
Compensation Committee

March 12, 2009

Our Committee's objective in this compensation process was to determine the salary of each Elected Official of Supervisor, Clerk, Treasurer, and Trustees of Cottrellville Township.

We started this process by gathering information from township resources such as: 1) Ad-Hoc 2) Historical Data 3) MTA Surveys 4) Personal interviews of each elected official and 5) Past Practices

Due to the variety of township compensation practices, we felt that the methods needed to be resystemized. As a group, we determined that a foundation of duties and responsibilities was a necessary tool and a crucial part in our method of recommendation. We all feel we did not take this job lightly as our committee has met six (6) times for at least two hours per meeting, for the past 45 days of our required commission.

Please accept the Compensation Commission's salary determinations for each elected official of Cottrellville Township.  
Respectfully Submitted,

Compensation Commission Members,

Don Armstrong, Peggy Hanson, Christine Kadey, Karen Korpall,  
and Dennis Novak

March 12, 2009

## Compensation commission

### Background, clarification and FYI for the Cottrellville Township board

The compensation commission supports the board and appreciates their devotion to public service and willingness to serve Cottrellville

The compensation commission thanks the board for allowing citizens the opportunity to contribute and have a voice in Cottrellville governance

The compensation commission made an effort to “normalize” Cottrellville elected officials salaries and establish a baseline for the future

The salary proposals cover statutory and non-statutory duties

The compensation commission suggests job description, duties/responsibilities be reviewed by the board and updated if necessary on an annual basis

The compensation commission assumes mileage, meals (if required), and lodging (if required), and necessary incidental expenses will be reimbursed for essential meetings

The proposed salaries assumes no non-statutory hourly pay for essential meetings

The proposed salaries assumes no non-statutory hourly pay for travel time

The compensation commission took no position on per diem pay (see reimbursement of expenses above)

The compensation commission suggests an article in the next newsletter communicating a summary of board actions taken as a result of the commission’s recommendations

Respectfully submitted,  
Cottrellville compensation commission